

**Northwest Vermont Regional Foundation, Inc.**

Tuesday February 18, 2025

**6:30 p.m.**

**Virtual Meeting**

**Attendance:** Peter Zamore, Bob Buermann, Barclay Morris, Kirk Waite, Andy Alling, William Irwin, Catherine Dimitruk

1. Additions or Changes to the Agenda, Public Comment  
K. Waite called the meeting to order, and there were no changes to the agenda or public comment.
2. Financial Report  
The current account balance is \$26,215, including the initial \$5,000 investment made by NRPC and the Working Communities Challenge funding for the ADU pilot.
3. Bylaw Amendments  
The proposed bylaw changes were distributed. B. Morris moved to adopt the bylaw changes. P. Zamore seconded. Motion carried.
4. Financial Policy Proposed Changes  
P. Zamore provided some comments to Board members in advance of the meeting. In summary: 1. the subject headings should be framed the same way for simplicity 2. policy was imposing obligations on NRPC, but NRPC is not bound by the policy since it is a foundation policy, 3. making sure there is a complete separation between the two and making sure the foundation's affiliate are separate from NRPC. C. Dimitruk and P. Zamore will review his comments and develop a new draft. K. Waite noted that the item will be carried to the next meeting.
5. Member and Staff Reports  
C. Dimitruk noted the letter of intent to the Robert Wood Johnson Foundation.

The meeting adjourned at 6:30 p.m.