

Montgomery LHMP Meeting Minutes
December 16, 2024 | 05:30 p.m.
Public Safety Building- Conference Room
86 Mountain Rd. / VT-242
Montgomery Center, VT 05471

Attendance: Mark Brouillette (PW Director), Charlie Hancock (Selectboard Chair), Doug Kopacz (Fire Chief), Greg Lucas (EMD), Shaun Coleman (NRPC)

- Shaun provided an overview of FEMA's Mitigation Planning process and engagement requirements.
- The Town's Mitigation Plan expired in 2022. FEMA mitigation plans are on a 5-year cycle.
- Since the last plan, FEMA has changed the requirements for a mitigation plan. They are seeking more community engagement efforts. To that end, the town will develop an engagement plan (1 or 2 pages) on how it will engage the whole community. There is also an on-line resident survey the town can use that other towns have used. It is recommended the town create a mitigation plan page on the town website or have NRPC host one. Information regarding the planning process can be posted there to help with community engagement.
- The plan will be updated using information from the current town plan and local regulations, policies and ordinances. The longest meeting will be updating the 5-year mitigation goals and actions (projects) such as any flood plain restoration projects, buyouts, or road infrastructure upgrades.
- There are basically 4 or 5 more planning team meetings before the plan is ready to go out for public comment. After the public comment period, the town will submit the plan to FEMA for their review and approval. Once approved by FEMA, the Selectboard can adopt the plan.
- The group discussed the mitigation planning team meeting schedule. Recommend meeting at least once a month.
- Finally, the mitigation plan will help the town recoup funds spent on emergency repairs during federally declared disasters (see [ERAF](#)) and make the town eligible for [mitigation grant](#) funding programs.

The meeting ended at approximately 6:30 p.m.