



EXECUTIVE COMMITTEE MEETING

Tuesday January 21, 2025

5:30 p.m. Virtual Meeting

Attendance: Peter Zamore, Bob Buermann, Barclay Morris, Kirk Waite, Andy Alling, William Irwin, Catherine Dimitruk

1. Adjustments to the Agenda and Public Comment
Employee recognition was added between items #7 and #8.
2. Executive Director Updates
C. Dimitruk noted that legislative briefings have been going well. She briefed the committee on two large grants that, if successful, NRPC will serve as the fiscal agent.
3. Draft Bylaw Changes, Board recommendation
Committee members discussed the fact that no comments were received and the next steps.
B. Morris moved to recommend the changes to the Board. K. Waite seconded. Motion carried.
C. Dimitruk will modify the original Board memo to serve as the report to the Board.
4. Personnel Policy Changes
The Committee discussed the changes as recommended by the Personnel Committee. An additional change was added to increase the meal reimbursements.
B. Buermann moved to recommend the changes to the full Board. A. Alling seconded. Motion carried.
5. Secretary Vacancy
The Committee discussed the Secretary vacancy due to S. Hadd's resignation. B. Morris has agreed to be nominated. If elected, the vacancy in the at-large position will be filled in a February election. The Committee discussed this as an opportunity to bring a new Board member into a leadership role. Appreciation for S. Hadd was expressed, noting she will be missed.
6. Audit Update
K. Waite provided an overview of the audit work to date. He noted the correction in fund balance and net position from previous audits and a lack of clear explanation from the auditor. Staff and the finance committee will continue their work; Board review is expected in February. Committee members discussed the next steps and the audit process.

7. January Board meeting Agenda

C. Dimitruk note that in addition to the items above, there is the TAC Rules of Procedure, a Regional Plan update, and a walk through of the Code of Conduct. P. Zamore requested a legislative update as well.

7.5 Employee Recognition

B. Buermann noted that the Personnel Committee discussed means of recognizing employees at milestones and ensuring we had a consistent approach. Committee members agreed this was a good idea. B. Buermann moved to enter Executive Session to discuss personnel. William Irwin seconded. Motion carried. C. Dimitruk left the meeting.

A motion was made by Kirk Waite and seconded by Bob Buermann to come out of executive session, vote was unanimous and returned to regular meeting at 6:42 p.m. No action was taken.

Executive Committee meeting was adjourned at 6:45 PM