



**Northwest  
Regional Planning  
Commission**

**BOARD OF COMMISSIONERS**

**January 29, 2025  
6:30 p.m.**

**Virtual Meeting  
Via Zoom  
Access Information Below**

**Physical Meeting Location:  
75 Fairfield Street, St. Albans**

- 1. Adjustments to the Agenda**
- 2. Welcome, introductions, opening remarks** –Peter Zamore, *Chair*
- 3. Opportunity for Public Comment**
- 4. Minutes of the December 2024 Meeting** (*action item*)
- 5. Regional Plan Update**, schedule and scope, presented by NRPC staff
- 6. Commission Reports:** written reports enclosed
  - Finance/Operations**– *Kirk Waite*
  - Personnel** – *Bob Buermann*
  - Executive Committee** – *Peter Zamore*
  - Project Review** (*no action needed*)– *Harold Garrett*
  - Transportation Advisory Committee (TAC)** – *Harold Garrett*
  - Brownfields Committee** – *Megan Sherlund*
  - Regional Plan and Policy Committee**- *Lori Ruple*
  - Vermont Economic Progress Council (VEPC)** –*Barbara Murphy*
  - Green Mountain Transit**- *Bob Buermann/Catherine Dimitruk*
  - Healthy Roots Advisory Committee**- *Marietta Scholten*
  - Northwest Vermont Regional Foundation**- *Kirk Waite*
  - Office**-*Staff*

**7. Election of Secretary**

Election held to fill the vacancy created by the Secretary's resignation from NRPC Board. Nominee to be presented by the Executive Committee. Additional nominations may take place from the floor prior to the election.

**8. Town of Georgia, Town plan Approval and Confirmation (action item)**

See draft resolutions for Board consideration

**9. NRPC Bylaw Changes (action item)**

See attached draft changes. Bylaws require 2/3 vote of those present for passage.

**10. NRPC Personnel Policy Changes (action item)**

See attached draft changes as recommended by the Personnel & Executive Committees

**11. TAC Rules of Procedure (action item)**

See attached draft changes recommended by the Transportation Advisory Committee.

**12. Code of Conduct (discussion item)**

Code of Conduct attached, opportunity for Commissioner questions and discussion.

**13. Commissioner Announcements**

**Meeting Access Information**

Please try to join the meeting 5-10 minutes prior to the start time. If you have trouble connecting, please call 802-310-6797.

Join Zoom Meeting via video

<https://us02web.zoom.us/j/84672495167>

Join Zoom via phone

1(312)626-6799 or

1(646)558-8656

Meeting ID 846 7249 5167

If you have questions about how to participate in this meeting or if you cannot attend, please contact NRPC: 524-5958 or [AAdams@nrpcvt.com](mailto:AAdams@nrpcvt.com). *In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, and Vermont's Open Meeting Law, the NRPC will ensure public meeting sites are accessible to all people or provide an opportunity to request accommodations. Requests for free interpretive or translation services, assistive devices, designation of a physical meeting location, electronic access to a meeting, or other requested accommodations, should be made to Amy Adams, NRPC Title VI Coordinator, at 802- 524-5958 or [aadams@nrpcvt.com](mailto:aadams@nrpcvt.com), no later than 2 business days prior to the meeting for which services are requested.*