



## LOCAL HAZARD MITIGATION PLAN – STAKEHOLDER AND PUBLIC OUTREACH PLAN

To meet FEMA requirements and to ensure public, neighboring community, local and regional agency input opportunities, the following communication methods are recommended.

### Goals:

1. Inclusive Participation and collaboration – Ensure all relevant stakeholders and the public have the opportunity to contribute including people with disabilities and functional access needs. Foster collaboration among all stakeholders.
2. Informed Decision-Making – Provide necessary education and information regarding hazards and risks.
3. Community Buy-In – Foster community support and ownership by involving stakeholders and public from the start.
4. Transparency - Build trust through clear, transparent and consistent communication throughout the planning process
5. Effective Implementation = Gather input that is practical, sustainable and responsive to the needs of the community.
6. Compliance –Ensure federal, state and local requirements for public involvement in hazard mitigation planning are met.

### Identifying Planning Team and Stakeholders

- Local Government Officials - Village manager, public works director, first response agencies, finance, zoning administrator, planning, and regional planning commission, Health Department
- School representatives
- Local and regional entities that support persons with disabilities, access, and functional needs (PDAFN) or vulnerable populations (vulnerability specific to hazard mitigation)
  - Hospital / medical care (Northwest Medical Center, Northern Tier Center for Community Health (NOTCH))
  - Visiting Nurses Association
  - Champlain Valley Office of Economic Opportunity
  - Mobile home properties
  - Persons living in flood zones
  - Turning Point Franklin County
- Neighboring communities (Cambridge, Fletcher, Georgia, St. Albans Town)
- Local and regional agencies that support hazard mitigation / emergency response

- Regional Planning Commissions
- Regional Emergency Management Committee
- Sheriff's Department
- Dispatch center
- Fire Department
- EMS
- Businesses that support hazard mitigation / emergency response
  - Business and Community Association (EBCA)
  - Green Mountain Power
  - Public Transportation (Green Mountain Transit)
- Non-Profit organizations – Including community-based organizations that work directly with or provide support to people with disabilities or functional access needs or front-line communities – housing, health care, etc.
  - Food Shelf, Healthy Roots Collaborative, Champlain Valley Office of Economic Opportunity, Northern Tier Center for Health, Meals on Wheels)

**Communication Methods and Implementation:**

- Post meeting information (agenda, slides, zoom link, etc.) on village website
- Post meeting information (agenda, slides, zoom link, etc.) on village social media sites
- Post Online surveys / questionnaires on village website
- Send email notifications (e.g., meeting dates, agenda, slides, etc.) to the following entities:
- Post hard copies of meeting information (agenda, slides, etc.) in municipal building (e.g., village office, library, public safety building)
- Post hard copy of meeting information (agenda, slides, etc.) in non-municipal building (e.g., post office, laundromat, pantry, NOTCH, etc.)

**Processing Feedback**

Feedback opportunities included public meetings, public comment period, requests. online feedback via email link, phone, regular updates and follow-ups. Comments and feedback received were incorporated during the plan update.

Planning Team and Stakeholders		
Name	Organization	Role
Sarah Hadd	Town Manager	Planning Team Lead (Community Lead POC)
Shaun Coleman	Northwest Regional Planning Commission	Planning Team Member (Project Leader)
Micah Genzlinger	Chief - Fairfax Fire Department	Planning Team Member (Community EMD)
Brent Sheets	Public Works Director	Planning Team Member (Community PW Lead)
Steve Bessette	Fairfax Selectboard	Planning Team Member (Local elected official and former EMD)
Bryce McNall	Fairfax Selectboard Chair	Planning Team Member (Local elected official and Chair)

Tim Burns	Fairfax Selectboard	Planning Team Member (Local elected official and emergency services member)
Linda Horner	Communications	Planning Team Member (Social media and municipal website manager)
Dave Shea	Fairfax Business Association	Planning Team Member (Business community representative)
Michael Wheeler	Director Fairfax Rescue	Planning Team Stakeholder (Ambulance Service)
Sheri Rainville	Fairfax Historical Society	Planning Team Stakeholder (Historical and Cultural Resources)
Rob	Green Mountain Power	Planning Team Stakeholder (Electric Utility)
Cheryl LeTourneau	Georgia Town Admin / Clerk	Planning Team Stakeholder (Neighboring Community Official)
Sean Adkins	St. Albans Town Manager	Planning Team Stakeholder (Neighboring Community Official)
Matt Gillilan	Fletcher Town Clerk	Planning Team Stakeholder (Neighboring Community Official)
Dan St. Cyr	Cambridge EM	Planning Team Stakeholder (Neighboring Community EM)
Jacqueline Kelley	EP, Vermont Department of Health, St. Albans District	Planning Team Stakeholder (Community Health Including Disabilities and Individuals with Functional Access Needs)
Reginald Beliveau	Interim Chair, Franklin County Regional Emergency Management Committee	Planning Team Stakeholder (County EM services and first responders)
Jess Graff	Director, Champlain Valley Office of Economic Opportunity	Planning Team Stakeholder (People with Disabilities and Functional Access Needs)
Rev. Elizabeth Griffin	Fairfax Food Shelf	Planning Team Stakeholder (Food, Shelter)
Ashley Bartley	Visiting Nurses Association <i>(formerly Franklin County Home Health Agency)</i>	Planning Team Stakeholder (Senior Healthcare, Hospice and Community Support Services)
Karen Heinlein-Grenier	Director Turning Point of Franklin County	Planning Team Stakeholder (Recovery Support and Services)

Keith Ellery	Northwest Medical Center Emergency Ops Manager	Planning Team Stakeholder (Regional Hospital)
Sarah Hadd	Northern Tier Center for Health - Fairfax	Planning Team Stakeholder (Non-Profit Health Care)
Sarah Hadd	Northern Tier for Health Fairfax Health Center	Planning Team Stakeholder (Community Health and Wellness)
John Tague	BFA Fairfax	Planning Team Stakeholder (Education)
Tim Smith	Franklin County Industrial Development	Planning Team Stakeholder (Business and Industry)

DRAFT

### Outreach Contacts

Apartment Complex	RH Carr Associates Mountain View Apartments (20 apts.) Fairfax, VT 05454 (802)524-6571
Senior Living	Fairfax Green Adult Community Old Academy Road Fairfax, VT 05454 (802)343-3292
Business and Community	David Shea  Fairfax, VT 05454
Community Action	Champlain Valley Office of Economic Opportunity (CVOEO) Director Jess Graff 5 Lemnah Dr., Suite 5 St. Albans, VT 05478 (802) 527-7392
Daycare	Little Academy Preschool 997 Main St. Suite 2 (802)849-9384
Food Shelf	United Church of Fairfax 8 Fletcher Road Fairfax, VT 05454 (802) 233-8639
Government Office	Fairfax Town Office 12 Buck Hollow Road Fairfax, VT 05454 (802)849-6111
Government Office (neighboring)	Georgia Town Office 47 Town Common Road Georgia, VT 05478 (802)524-3524
Government Office (neighboring)	St. Albans Town Office PO Box 37 St. Albans Bay, VT 05481 (802)524-7589
Government Office (neighboring)	Fletcher Town Office 33 Shaw Road Fletcher, VT 05444 (802)849-6616
Government Office (neighboring)	Cambridge Town Office PO Box 127 Jeffersonville, VT 05464 (802)644-2251
Health Facility	Fairfax Health Center 99 Main St.

	Fairfax, VT 05454 (802)849-2844
Health Facility	NOTCH – Fairfax Pharmacy 99 Main St. Fairfax, VT 05454 (802)849-2101
Library	Fairfax Community Library 75 Hunt St. Fairfax, VT 05454 (802)582-3071
Mobile Home Park	None
Municipal Public Works	Fairfax Highway Department 317 Fletcher Road Fairfax, VT 05454 (802)849-6377
Municipal Utility Department	Fairfax Water/Wastewater Department Buck Hollow Road Fairfax, VT 05454 (802)849-6111 x17
Municipal Utility Department	St. Albans City Water Plant (Silver Lake and Fairfax Reservoirs) 100 North Main Street St. Albans, VT 05478 (802) 524-3888
Municipal Utility	Fairfax Wastewater Treatment Facility Hunt St. Fairfax, VT 05454 (802)849-6111 x17
Religious Facility	United Church of Fairfax 8 Fletcher Road Fairfax, VT 05454 (802) 233-8639
Religious Facility	St. Luke's Parish 75 Huntville Road Fairfax, VT 05454 (802) 849-6205
Residential Home Care	
Schools	BFA Elementary/Middle School 75 Hunt Street Fairfax, VT 05454 (802)849-6711
Schools	BFA Fairfax High School 75 Hunt Street Fairfax, VT 05454 (802)849-6711