



EXECUTIVE COMMITTEE MEETING

Tuesday October 15, 2024

5:30 p.m. Virtual Meeting

Attendance: Bob Buermann, Lori Ruple, Kirk Waite, Barclay Morris, Andy Alling, Peter Zamore, Bill Irwin, Sarah Hadd, Catherine Dimitruk

1. Adjustments to the Agenda and Public Comment
None.
2. Executive Director Updates
C. Dimitruk provided an update on staffing with the arrival of Cliff, Luke's transition to a staff member, and Barry's planned retirement. She provided a brief overview of the regional plan amendment and timeline, and announced the energy plan DPS hearing. She provided the timing of the audit field visit and the committee discussed the need to ensure the auditors stayed on schedule.
3. Draft Public Participation Policy
Committee members reviewed the proposed changes to address their comments. Additional comments include ensuring the appendix also includes 'empower,' and ensuring the implementation section is clear that committee's should seek outside input using this policy. Committee consensus was to move this to the Board for review and approval, along with information explaining the purpose.
4. Bylaw Committee Update
C. Dimitruk and members of the bylaw committee reviewed the key proposed changes and the schedule for amendment. After review by the Executive Committee in November it would go before the Board for comments and then adoption. Key changes were reviewed and committee members had a discussion about the merits and drawbacks of combining the regional plan and municipal plan review committees.
5. October Board meeting Agenda
The Committee discussed the location at St. Albans Town and the agenda which includes an overview by the town on ongoing projects, municipal plan approvals and the public participation policy.
6. Member and staff announcements
None.

Meeting adjourned at 6:05 p.m.