

**Lamoille Basin Water Quality Council (BWQC)**

**Thursday, July 25, 2024, 9:00 -11:00 AM**

**Hybrid /Zoom meeting with physical location at:**

***Jenna's House Community Center***

**117 St Johns Rd, Johnson, VT 05656**

Meeting video posted at <https://youtu.be/ed7w4IU-HeU>

**A VIDEO RECORDING OF THE MEETING IS AVAILABLE THROUGH THE  
NRPC YOUTUBE CHANNEL (Link above).**

**THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING.  
MOTIONS ARE AS STATED. MINUTES WILL BE SUBJECT TO CORRECTION BY THE  
COUNCIL. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT  
MEETING OF THE COUNCIL**

Council Members: Peter Danforth (Q), Clarice Cutler, Daniel Koenemann (Q after Lauren Weston was disconnected from meeting), Christine Armstrong (Q), Meghan Rodier (Q), Brad Holden (Q), Erin De Vries (Q), Lauren Weston (Q), Richard Goff, Brent Sheets (Q), Ken Mink (Q)

Q= towards quorum

Staff: Dean Pierce, Sara Gratz

Others present: Peter's AI Notetaker, Karen Bates, Tom Joslin, Erik Bailey

**1. Welcome and introductions**

Peter Danforth opened the meeting at 9:11 am as Chair. A round of introductions was made.

**2. Meeting protocols**

Peter Danforth reviewed the meeting protocols.

**3. Conflict of interest declarations, if any**

No conflicts of interest were made.

**4. Review/adjust and approve agenda**

No adjustments to the agenda were made. Lauren Weston motioned to approve the agenda and Erin De Vries seconded. Motion carried.

**5. Approval of minutes**

Erin De Vries motioned to approve the minutes and Meghan Rodier seconded. Motion carried. Lauren Weston abstained.

**6. Public comment not related to items on agenda**

No public comments were made.

**7. Report on budget adjustments, if any**

Dean Pierce shared that CWSP staff recently approved a budget adjustment for the Lamoille County Conservation District, which was less than \$2,000. Peter Danforth clarified that the budget adjustment was requested for a project in Hyde Park.

**8. Biannual Organizational Tasks**

Dean Pierce shared information regarding the appointment of Council Members and the specific sectors that they should represent. He shared the current slate of Council Members and discussed efforts to recruit at least one more member, plus several more alternates.

**9. Annual Meeting Tasks:**

Nominations for Chair and Vice Chair commenced.

Brad Holden motioned to nominate Peter Danforth as Chair and Erin De Vries seconded. Motion carried. Peter Danforth was named Chair.

Erin De Vries motioned to nominate Brent Sheets as Vice Chair and Meghan Rodier seconded. Motion carried. Brent Sheets was named Vice Chair.

**10. Expedited Project Development funding proposal**

Dean Pierce proposed adopting a program to expedite project development funds. He shared that the program would set aside \$50,000 for project development funding, which prequalified partners could access by requesting an annual grant of \$5,000 to use for project development purposes.

Brad Holden motioned to authorize the creation of the program and establish basic parameters, and to approve individual projects and create an inventory of funding from which entities may draw. Meghan Rodier seconded. Motion carried.

**11. NRPC Public Participation Plan update**

Dean Pierce shared that the progress of NRPC's Public Participation Plan has slowed recently, but that once it is ready, the Council will be able to use it as a guideline for defining and finalizing their Public Participation Plan.

**12. Future meeting topics**

The next meeting will be held on September 26<sup>th</sup>. Peter Danforth requested that the schedule for grant proposals in the agenda include due dates.

**13. Updates and conclusion**

Brad Holden motioned to adjourn the meeting and Brent Sheets seconded. Motion carried. Meeting ended at 10:59 am.