

| Task Name  | Description of Task  |
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| Task 1: Project Kick-Off   | Meet with Town Staff and Planning Commission to review the scope of work and project schedule.   |
| Task 2: Assess Existing Town Plan and Bylaws Specific to Development in Non-Village Areas        | Identify and review Town Plan goals and policies and associated bylaw standards relating to development in non-village areas. Assess and report on strengths and weaknesses of bylaw language in relation to plan policy. This will include up to 2 meetings with the Planning Commission.   |
| Task 3: Conduct Mapping Analysis of Priority Resources; Identify Opportunities                   | Conduct a mapping analysis of priority resources identified in the municipal plan, existing development patterns, zoning district boundaries and purpose statements. Review and report on potential zoning changes and their impact on future development and plan compatibility. This will include up to 3 meetings with the Planning Commission. |
| Task 4: Community Outreach and Participation   | Communicate results of mapping analysis and provide opportunities for public input. This will include a community forum and a website.   |
| Task 5: Determine Bylaw Revisions; Revise Land Use and Development Regulations                   | Based on the analysis and public input, determine need for bylaw revisions. Draft revised development regulations, including up to 3 meetings with the Planning Commission.  |
| Task 6: Presentation of Final Draft Bylaw  | NRPC staff will present the revised regulations to the Planning Commission in a draft ready for the adoption process.  |
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