

1 **NRPC Board of Commissioners Meeting**  
2 **April 24, 2024**  
3 **7:00PM**  
4 **Virtual Meeting**  
5

6 The meeting of the Board of Commissioners was held using the Zoom platform.  
7

8 **Attendance**

9 Commissioners: *See attached*. A quorum was present to conduct business.

10 Staff: Catherine Dimitruk  
11

12 Chair W. Irwin welcomed attendees and called the meeting to order at 7:00 PM.  
13

14 **Adjustments to the Agenda**

15 Chair W. Irwin inquired about any required adjustments to the meeting agenda. No changes were  
16 suggested by the board members.  
17

18 **Welcome, Introductions, Opening remarks**

19 Chair W. Irwin welcomed everyone to the NRPC's April board meeting. Participants briefly introduced  
20 themselves. New Board members were welcomed.  
21

22 **Opportunity for Public Comment**

23 No members of the public offered comments.  
24

25 **Minutes from the November meeting**

26 Y. Dandurand moved to approve the January and March Board of Commissioners meeting minutes. A.  
27 Alling seconded. Motion carried.  
28

29 **Commission Reports**  
30

31 **Finance/Operations** – K. Waite shared that the Finance Committee did not meet, but will be meeting in May  
32 or June to review the draft budget. H. Garrett asked about the CD maturity and suggested higher rate  
33 investment options be considered.  
34

35 **Personnel** – L. Ruple reported the committee did not meet in April.  
36

37 **Executive Committee** –W. Irwin reported the committee met and reviewed legislative items, Healthy Roots  
38 transition, energy planning and the soon to be launched ADU pilot.  
39

40 **Project Review Committee** –Committee Chair B. Buermann reported that the committee met and reviewed  
41 several projects. The Board found that they all conformed to the regional plan. One project, continued  
42 operation of a sand pit, was found to be a substantial regional impact therefore Board ratification is  
43 necessary. C. Sawyer moved to ratify Committee decision that Act 250- Tyler Stanislas Sand Pit, LLC is in  
44 conformance with the Regional Plan. B. Murphy seconded. Motion carried.  
45

1 **Transportation Advisory Committee** – It was reported that the TAC did not meet in April. There was a  
2 discussion about the numerous construction projects and road closures planned for the summer. Concern  
3 was expressed about increased traffic on bridge 51 on Chester Arthur Road due to the Route 36 closure  
4 detour. C. Dimitruk will ensure Kyle Grenier is already in touch with the municipality.  
5

6 **Energy and Climate** – W. Irwin reported that the committee met and reviewed key sections of the final draft  
7 energy plan.  
8

9 **Brownfields Committee** –M. Sherlund reported that the committee did not meet but will be meeting soon  
10 to review several ongoing projects and an RLF application.  
11

12 **Regional Plan and Policy Committee** – P. Zamore indicated that the committee did not meet but will be  
13 awaiting assignments.  
14

15 **Vermont Economic Progress Council (VEPC)** – C. Dimitruk reported that there were no projects from our  
16 region on the most recent VEPC agenda. NRPC needs a new representative for this committee due to Doug  
17 Grant’s resignation. Interested Commissioners are asked to contact her.  
18

19 **Green Mountain Transit** – B. Buermann reported on the fare resumption in Chittenden County.  
20

21 **Healthy Roots Advisory Committee** – M. Scholten noted that the advisory committee has a meeting coming  
22 up. The main purpose of the meeting will be to continue to work on the HRC transition to CVOEO. C.  
23 Dimitruk added that the draft MOU to guide this transition will be on the May Board agenda.  
24

25 **Northwest Vermont Regional Foundation** – K. Waite reported that the Foundation did not meet.  
26

#### 27 **Staff Announcements**

28 C. Dimitruk highlighted all of the spring training opportunities included in the packet and added that a  
29 Selectboard Training institute will be held with VLCT on May 14<sup>th</sup>. She highlighted legislative activity on the  
30 Open Meeting Law, Municipal Ethics and Act 250.  
31

#### 32 **Municipal Plan Review Policy**

33 C. Dimitruk explained that the changes were made at the suggestion of the plan review committee. The  
34 changes clarify the process and allow for the Municipal Plan Review Committee to provide comments  
35 and advise earlier in the local plan adoption process.

36 *C. Sawyer moved to approve the Municipal Plan Review Policy changes. B. Buermann seconded. Motion*  
37 *carried.*

#### 38 **NRPC Bylaw Update**

39 C. Dimitruk explained that the bylaws have not been reviewed for over five years, and it is a good time  
40 to start the review. An ad hoc committee would be formed, and would start meeting in July.  
41 Volunteers for the committee included P. Zamore, B. Irwin, Y. Dandurand, K. Waite and B. Murphy.  
42

#### 43 **Nominating Committee**

44 B. Irwin explained that the NRPC bylaws require a nominating committee be set up to nominate  
45 officers and committee Chairs. C. Rosenquist asked about eligibility for these positions and C. Dimitruk

1 explained that any Board member appointed by a municipality is eligible to serve as an officer or  
2 committee Chair. Y. Dandurand and B. Morris volunteered for the committee; the Chair will seek  
3 additional volunteers.

4

5 **Adjourn**

6 *Y. Dandurand motioned to adjourn. B. Morris seconded. Motion carried unanimously.*

7 The meeting was adjourned at 7:55 pm.

8