



Brownfields Steering Committee Meeting

Tuesday May 9, 2017 at 9:00AM

**Northwest Regional Planning Commission
75 Lake St., St. Albans, VT 05478**

1) Adjustments to the Agenda

2) Staff Updates

- RLF Program
- Active sites
 - 14 St. Armand Road/Machia Estate, Highgate Center
 - Swanton Lower Dam, Swanton VT
 - St. Albans DPW, St. Albans City VT
 - 14 Stebbins, St. Albans City VT
 - St. Albans City Targeted Area Wide Plan
 - Swanton Northern Gateway Targeted Area Wide Plan
 - 1, 3, 5 Canada Street and Municipal Lot at Merchants Row – see below
- Financial Report
- IROCP Proposed Rule Update
- Brownfields Conference Dave the Date - December 5-7 (we could send a committee member if there is interest)

3) Ongoing Assessment Projects

- *Consider a budget increase of \$2,898 for the 14 St. Armand Road/Machia Estate Phase 1 and QAPP (for a total new budget of \$11,974, incorporating contingency; see enclosed proposal and cost estimate). Note: Since the QAPP for the former Town Garage site (see below) would be completed in conjunction with the QAPP for the 14 St. Armand Road/Machia Estate site, the \$750 of the budget increase is due to this extra cost.*

Background: The Committee had approved a budget of \$9,076 based on what was approved for the Swanton Dam and in actuality the costs for this site were higher. Note: The costs ended up being higher for the Swanton dam as well, but I was able to approve the cost increase within the contingency.

4) New Assessment Sites

- *Consider a nomination from the Town of Highgate for their former Town Garage property located at 3111 and 3119 Route 78 in Highgate Center, which abuts the recently accepted 14 St. Armand Road. Nomination form enclosed.*
- *Consider a workplan and budget for a Phase 1 for the former Highgate Town Garage site/3111 and 3119 Route 78. Estimated budget is \$3,500 plus 15% contingency for a total of \$4,025. Note that the QAPP for this site and the 14 St. Armand Road site will be completed together.*

5) Other Business

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